

**Hooksett Police Department
15 Legends Drive
Hooksett, NH 03106
Bus. (603) 624-1560
Fax. (603) 624-6891**

POSITION VACANCY

EVIDENCE TECHNICIAN

Hooksett Police Department is currently accepting resumes for the position of:

Evidence Technician

Salary range: \$49,670 to \$69,514 depending on education and experience. All candidates must successfully complete all hiring phases and a background investigation.

Work Schedule: 7:30 a.m. to 3:30 p.m., Monday through Friday (Subject to change at the discretion of the Chief of Police).

The Job

Under the general supervision of the Investigations Lieutenant, the Evidence Technician shall be responsible for the evidence and property coming into out of the property room and impound areas. The Evidence Technician will also be responsible for the department's crime data reporting to NIBRS - National Incident-Based Reporting System.

Full benefits package to include health insurance - 2 of 3 plans 100% employer premium paid (Up to \$10,000 annually if you opt out of the health insurance), dental insurance, 12 paid holidays, sick time, vacation time, longevity bonus, life and disability insurance as outlined in the Town of Hooksett Personnel Plan.

Minimum Training, Skills and Education

- One year experience in a law environment; municipal preferred.
- Ability to deal successfully with public under stressful conditions.
- Possess ability to receive and transmit information accurately under stressful conditions
- Be free of any conditions that results in a person not being able to perform the essential functions, with reasonable accommodation, of a Evidence Technician as determined by a physician under contract with this agency.
- High school diploma or GED.
- Valid NH drivers license.
- Any equivalent combination of education and experience, which demonstrates the required knowledge, skills, and abilities.

Application Procedure

Applicants must submit a resume and cover letter to Captain Jake Robie via email jrobie@hooksettpolice.gov or by mail to the Hooksett Police Department Attn: Captain Jake Robie, Evidence Technician Selection, 15 Legends Drive, Hooksett, NH 03106. Refer to website: Hooksettpolice.gov or Hooksett.gov for a copy of the complete job description. If you have any questions, contact Captain Jake Robie at 603-624-1560 #304.

POSTED: Wednesday, December 3, 2025

CLOSING DATE: Open until the job is filled.

The Town of Hooksett and the Hooksett Police Department are Equal Opportunity Employers