

Hooksett Police Department  
15 Legends Drive  
Hooksett, NH 03106  
Bus. (603) 624-1560  
Fax. (603) 624-6891

## **POSITION VACANCY**

### **Seeking Full-Time NH Certified Police Officer**

The Hooksett Police Department is currently accepting applications from full-time NH certified police officers for the position of **Police Officer**.

Candidates range from \$20.66 (\$42,972) to \$31.66 (\$65,852) depending on past police officer experience. All candidates must successfully complete all hiring phases to include: physical agility testing, oral board (may be waived at the discretion of the Chief), psychological exam, polygraph exam and medical/physical exam as well as an extensive background check.

Applications will be accepted until the vacancy is filled. All full-time NH certified applicants will be contacted directly by Captain Jake Robie to schedule an oral board (may be waived at the discretion of the Chief) and a physical agility test.

#### **THE JOB**

Under general supervision, the Patrol Officer performs duties necessary for the stability and safety of the community, to include but not limited to: Identifying criminal offenders and activity, apprehending offenders and participating in subsequent court proceedings, preventative patrol, aiding individuals in danger of harm, facilitating vehicular and pedestrian traffic to include the investigation of accidents, investigating crimes, writing reports, creating and maintaining a feeling of security in the community, promoting and preserving the peace and providing other services on an emergency basis.

Work Schedule: Rotating shifts, weekends, and holidays.

Benefits include: 11 paid holidays, sick time, compensatory time, and vacation time accrual, life and disability insurance, tuition reimbursement program through current collective bargaining agreement, enrollment in NH Retirement System, and uniform allowance.

#### **MINIMUM QUALIFICATIONS**

United States citizen, full-time NH certified police officer, high school diploma or GED, no criminal record, good driving record, must be 21 years of age (on or before the date of the test), ability to deal successfully with public under stressful conditions. Must possess ability to receive and transmit information accurately under extremely stressful conditions. Must be free of any conditions that result in a person not being able to perform the essential functions, with reasonable accommodation, of a police officer as determined by a physician under contract with this agency.

## **APPLICATION PROCEDURE**

Applicants must submit cover letter, resume and Town Application on line to [townadministrator@hooksett.org](mailto:townadministrator@hooksett.org) or by mail to the Hooksett Town Hall Attn: Town Administrator, Police Officer Selection, 35 Main Street, Hooksett, NH 03106. Refer to website: [Hooksettpolice.org](http://Hooksettpolice.org) or [Hooksett.org](http://Hooksett.org) for a copy of the complete job description and application. If you have any questions please contact Captain Jake Robie at 603-624-1560 #304 or via email at [jrobie@hooksettpolice.org](mailto:jrobie@hooksettpolice.org).

**CLOSING DATE:** Open until the vacancy is filled.

**The Town of Hooksett and the Hooksett Police Department are Equal Opportunity Employers**